



# P. R. PATIL COLLEGE OF ARCHITECTURE

Pote Estate, Kathora Road, Amravati (M. S.)

Ph. No. 0721 – 2970435 Fax No. 0721- 2530341

E-mail : [prparchitech@gmail.com](mailto:prparchitech@gmail.com),

## 6.2 Strategy Development and Deployment

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sr. No.	Criteria No.	Documents
1	6.2.2	Organizational Structure
2		List of Different Committees
3		Minutes of meetings of IQAC Cell
4		Minutes of meetings of Library Committee

  
Principal  
P.R. Patil College of Architecture  
Kathora, Amravati.

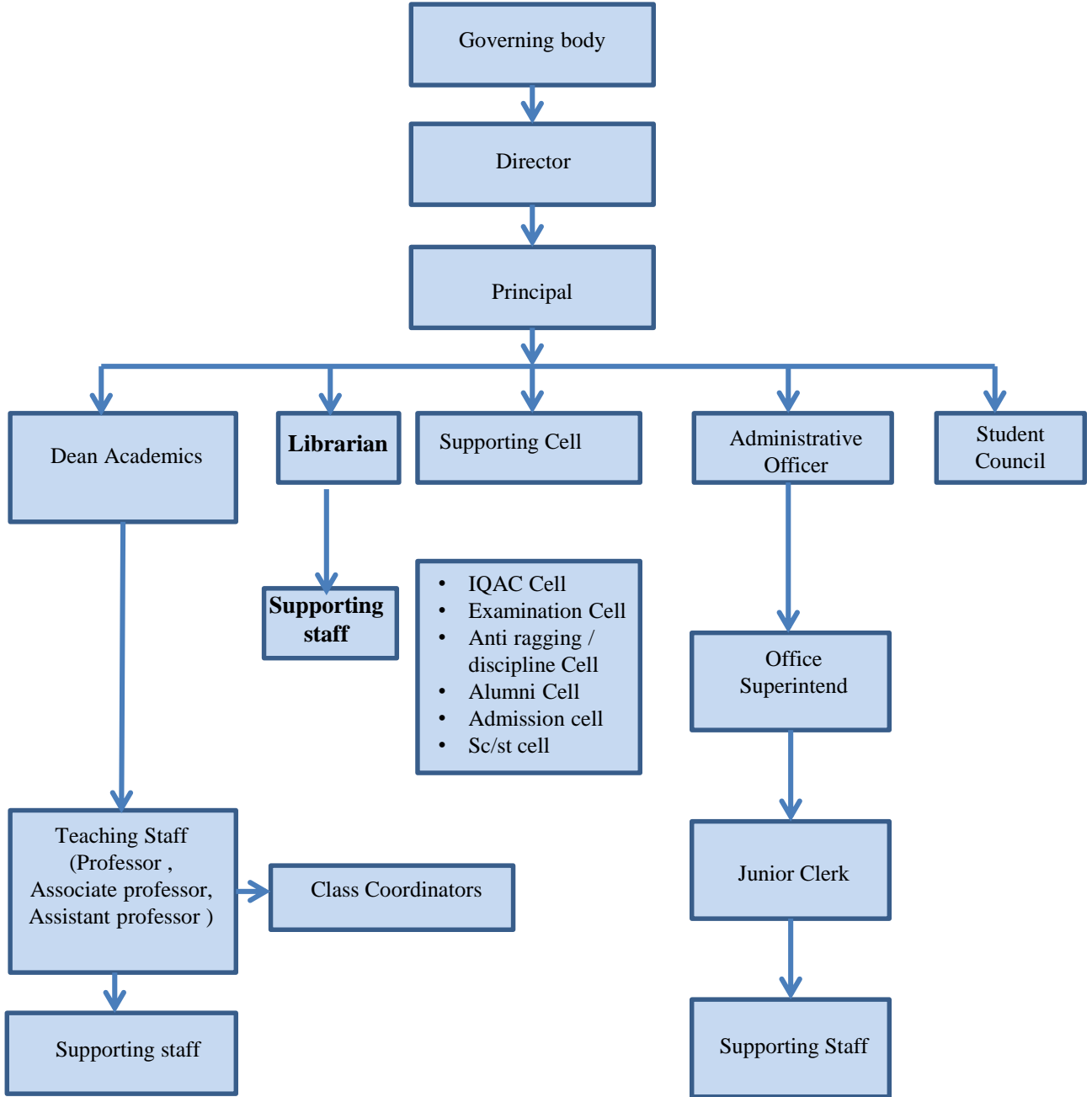



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Principal  
P. R. Patil College of Architecture  
Kathora, Amravati.



# P. R. PATIL COLLEGE OF ARCHITECTURE

Pote Estate, Kathora Road, Amravati (M. S.)

Ph. No. 0721 – 2970435 Fax No. 0721- 2530341

E-mail : [prparchitech@gmail.com](mailto:prparchitech@gmail.com),



## P. R. Patil College of Architecture, Amravati

(Recognized by COA, New Delhi, DTE, Mumbai & Affiliated to SGBAU, Amravati)

Pote Estate, Pote Patil Road, Kathora, Amravati. (Maharashtra)

Ph. No. 0721-2530044, 2530089 Fax No.: 0721- 2530341

Email: [prparchitech@gmail.com](mailto:prparchitech@gmail.com)

Ref:

Date: 09/07/2018

### CIRCULAR


All the teaching and non teaching staff members are informed that as per National Assessment and Accreditation Council (NAAC), Bangalore every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure the following Internal Quality Assurance Cell (IQAC) has been formed for preparation and smooth functioning of National Assessment and Accreditation (NAAC) proposal/activity. Kindly Cooperate.

#### Composition of IQAC

Internal Quality Assurance Cell (IQAC)		
Sr. No	Name	Designation
1	Ar. Prof. Sanjay Deshmukh	Chairman
2	Dr. Md. Zuhair	Management Representative
3	Mr. Girish A. Kulalkar,	Office Superidentant
4	Mr. Ramdeo Joshi	Accountant
5	Asst. Prof. Shital Deshmukh	IQAC Coordinator
6	Asst. Prof. Trupti Bhamkar	IQAC, Co-coordinator
7	Asst. Prof. Amit Ghadge	Academic Head
8	Mr. Ravindra Joshi	Clerk
9	Mr. Abhishek Jain	Alumni coordinator

**Role Of IQAC:** The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

**Copy to:**  
**All Members for Information**

  
Principal  
Ar. Prof. Sanjay W. Deshmukh,  
Principal.



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"Shri Gajanan Maharaj Prasanna"

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Ref.:

Date: 3/07/2018

### CIRCULAR


Established under act No. 20 of 1990 of Gov. of India . It takes care of harassment of women and action taken for redressed of complaints. This Institution has established this cell formally.

#### Composition of Women Grievance Committee

Women Grievance Committee	
Prof. Shital Deshmukh	Chairman
Prof. Trupti Bhamkar	Member
Prof. Kalyani Rajgure	Member
Ku. Vaishnavi Raje (5 <sup>th</sup> Year)	Member
Ku. Samiksha Bhise (4 <sup>th</sup> Year)	Member

#### Responsibility:

- To deal with the grievances promptly, fairly and in accordance with the policies of the institute.

  
Principal  
Ar. Prof. Sanjay W. Deshmukh  
P. R. Patil College of Architecture,  
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Ref.:

Date: 09/07/2018

### CIRCULAR

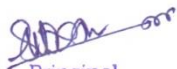
As Per AICTE Notification F.No.37.3/Legal /AICTE/2009 6(A) for prevention and prohibition of ragging in technical institute , following Anti Ragging Committee has been constituted by the institute . It shall be the duty of Anti Ragging Committee to ensure compliance with the provisions of these regulations as well as the provisions of any law for the time being in force concerning ragging and also to monitor Anti Ragging Squad in prevention of ragging in institute. The members of the committee are as follows

### Composition of Anti Ranging / Discipline Committee

Anti Ranging / Discipline Committee		
1	Prof. Sanjay Deshmukh	Chairman
2	Prof. Sachin Hajare	Coordinator
3	Prof. Sarang Holey	Co-Coordinator
4	Prof. Pratiksha Langote	Member
5	Prof. Palash Agrawal	Member
6	Mr. Suyog Tayade	Sports Co-ordinator
7	Mr. Prajwal Sune (4 <sup>th</sup> Year)	Member
8	Mr. Shubham Vanare (5 <sup>th</sup> year)	Member
9	Miss. Ajita Mujumdar (5 <sup>th</sup> year)	Member

#### Responsibility:

- Committee members will keep vigilance and prevent the incidences of ragging, if any
- The committee will ensure that students obey and remain orderly and peacefully in the pursuant of the institution's objectives.

  
Principal  
Ar. Prof. Sanjay W. Deshmukh,  
Principal.



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Ref.:

Date: 09/07/2018

### CIRCULAR


As per university every institute should have SC/ST cell. This cell ensure fulfilment of reservation for SC/St cell in all matters. The committee member are as follows:

#### Composition of SC/ST Cell

SC/ST Cell	
Prof. Sanjay Deshmukh	Chairman
Prof. Ankush Khandare	Coordinator
Prof. Sharda Shirsat	Co-Coordinator
Miss. Ruchika Ramteke (4th year)	Student Representative
Mr. Abhinav Sayam (IIIrd year)	Student Representative

#### Responsibility:

- SC/ST cell ensure reservations policies in regard to SC/ST. They will collect reports and information's regarding the government of India orders and facilitate them to the category students in the institution

  
Ar. Prof. Sanjay W. Deshmukh  
Principal  
P. R. Patil College of Architecture,  
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Date: 09/07/2018

### CIRCULAR

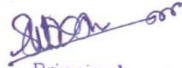
For smooth functioning of examination of university, aberration marking mechanism for internal assessment, collection of marks, conduction practical and theory examination of university and submission of marks at university portal, this cell has been formed. This cell also solves the queries and grievances of students related to examination and marking

#### Composition of Examination Cell

Examination Cell	
Prof. Sanjay Deshmukh	Chairman
Prof. Shital Sanjay Deshmukh	Coordinator
Prof. Kalyani Rajgure	Co-Coordinator
Prof. Sarang Holey	Member
Prof. Ankush Khandare	Member

#### Responsibility:

- To conduct college internal examination and university (External) examination .
- To co-ordinate with university regarding all examination matters.
- To set the college internal examination timetable, sitting arrangements, checking of exam papers and marks to be displayed

  
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### CIRCULAR

Sports and games undoubtedly are essential to develop the students physically as well as mentally. In addition to that, sports and games are known to develop the students holistically. They enhance the personality of individuals by imparting various traits in them. Sports are said to boost alertness, discipline, team spirit, mental ability, confidence and concentration of a student. It doesn't matter what kind of sports the students are playing and whether they are winning or not. Every sport will always inculcate some amazing traits in them.

In college, sports play a key role in molding the students. These give mental relaxation to the students from their hectic schedule. Furthermore, sports develop students into well-balanced individuals.

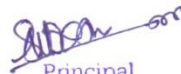
Following is the Sports Committee established by the P. R. Patil College of Architecture, Amravati for the year 2018-19.

### Composition of Sports Committee

Sports Committee	
Prof. Sanjay Deshmukh	Chairman
Mr. Suyog Tayde	Coordinator
Prof. Ankush Khandare	Member
Prof. Sachin Hajare	Member

#### Responsibility:

- The committee shall promote sports activities by motivating students.
- Promoting team spirit by making healthy competition.
- To organize regular sports events in order to train students for state and national level competitions.
- To arrange for better coaching facilities.
- Proper maintenance of sports accessories.
- To provide necessary infrastructure for the sports.

  
Principal  
Ar. Prof. Sanjay W. Deshmukh,  
Principal.





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### CIRCULAR

An architectural education is a professional course with both kinds of employability :- As an entrepreneur or as an employee opportunities at Govt. , semi Government, local government, corporate & private sector to work in capacity of an architect under various forward rising cadres . To make students ( final year, pass out , alumni) confronted with various employment opportunities the institute has formulated a training & placement cell since Dec. 2018. it works in coordination with alumni association and various employing firms / companies. The core concern of this cell lies in searching job opportunities for students and making them competent for job by offering training session.

### Composition of Training & Placement Committee

Training & Placement Committee	
Prof. Sanjay Deshmukh	Chairman
Prof. Piyush Chandwani	Coordinator
Prof. Ankush Khandare	Member
Prof. Trupti Pelegade	Member

#### Responsibility:

- It ensures and takes care to provide the best arrangements and hospitality for the companies coming to the institution for job and training and placement.

Ar. Prof. Sanjay W. Deshmukh  
Principal  
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Ref.:

Date: 09/07/2018

### CIRCULAR

Every year hundreds of students come for enquiry of architectural admissions. In earlier days college used to place two facilities groups at main building courtyard to facilitate queries & aspiring students.

since 2019 formal admission counselling all formed. This cell organises counselling programs after 12<sup>th</sup> exams. Also his cell has initiated efforts to raise awareness of architecture profession and course among society and students. Towards this it set up program of counselling at various Jr. colleges in the month of Jan. every year by deploying a team with presentation about course and admission . The cell also guidance the competitive entrance exams NATA/ JEEII has been tradition of this college since its inception.

### Composition of Admission Cell

Admission Cell	
Prof. Sanjay Deshmukh	Chairman
Prof. Sachin Hajare	Coordinator
Prof. Shital Deshmukh	Co-Coordinator
Prof. Sarang Holey	Member
Prof. Kalyani Rajgure	Member

#### Responsibility:

- To finalize on all the matters relating to Admissions of the students at UG level.
- To provide all information related to admissions .It also provides information on the college website

  
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Ref:

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### CIRCULAR


The Alumni Committee is formulated to maintain constant contact among all pass out students of the college. This also ensures program of felicitation of students, faculty, alumni every year. The cell offers necessary interaction and program for development of students by virtue of experiences of alumni.

### Composition of Alumni Committee

Alumni Committee	
Prof. Ankush Khandare	President
Ar. Abhisheak Kakpure	Vice-President
Ar. Arjun Ramekar	Secretary
Ar. Chimay Burange	Joint-Secretary
Ar. Shekharsingh Thakur	Treasurer
Ar. Ashirwad Korde	Member
Ar. Neha Sarda	Member

#### Responsibility:

- Maintaining the contacts of the Alumni , keeping in touch with alumni regularly and updating the employment status of alumni every year.
- Creating the database of the passing out students every academic year.
- The committee must meet regularly to plan and organize the annual Alumni meet.
- Record the activities or events conducted by the alumni.
- Keep record of the alumni who appeared/qualified in the state/national/international level competitive examinations and who got awards in national/international level sports/cultural activities.
- Taking the feedback from the alumni and seeking confirmation from them for participation in the alumni meet.

  
Principal  
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Ref.:

Date: 09/07/2018

### CIRCULAR


The year magazine charts the general progress of college. This college has published magazines since 2015. the committee is formed since then and revised regularly as per need. The committee invites the technical articles from students and faculties and publishes them in Magazine.

### Composition of Magazine Committee

Magazine Committee	
Prof. Sanjay Deshmukh	Chairman
Prof. Sachin Hajare	Coordinator
Prof. Bhupendra Jaiswal	Co-Coordinator
Ar. Trupti Bhamkar	Member
Mr. Suraj Pande (4 <sup>th</sup> year)	Student Representative
Miss. Muskan Sahu (4 <sup>th</sup> year)	Student Representative
Mr. Aman Khan (5 <sup>th</sup> year)	Student Representative
Miss. Radha Kinjwadekar (5 <sup>h</sup> year)	Student Representative

#### Responsibility:

- Gathering information form all the department Regarding conduction of events and student achievement, faculty achievements
- Gathering photos at programs , Seminar and special events.
- To provide platform for student to express their views in the form of articles / Design Projects.
- To encourage students for making them to involved in various activities / events conducted.
- Together information about the major contribution achievement of the student / faculties and publishing the same in the magazine

  
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[www.prpcoa.org](http://www.prpcoa.org)



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Ref. No. :

Date : 06 / 07/2020

## CIRCULAR

All the teaching and non teaching staff member are informed that the following Library Advisory Committee has been formed for Library Administration in the Institution.

### COMPOSITION OF LIBRARY ADVISORY COMMITTEE

Sr. No	NAME	DESIGNATION
1	AR. PROF.SANJAY W DESHMUKH, (PRINCIPAL)	CHAIRMAN
2	AR.PROF. KALYANI RAJGURE	COORDINATOR
3	MS. UDAY J KHONDE (LIBRARIAN)	SECRETARY
4	AR.PROF. PRATIKSHA LANGOTE	COORDINATOR
5.	AR.PROF. ANKUSH KHANDARE.	MEMBER
6	PROF. SHEETAL DESHMUKH	MEMBER
7	AR PROF. SNEHAL VIDHALE	MEMBER
8	MS.SURAJ PANDE (STUDENT REPRESENTIVE)	MEMBER
9	MS .RINKAL V HUNDANI (STUDENT REPRESENTIVE)	MEMBER

#### Function and Responsibilities:

1. To guide the librarian in formulating general library rules and regulation.
2. To work towards modernization and improvement of library and documentation Services
3. To recommend to the authorities the requirement of book/journals/ library memberships.
4. Redressal of student grievances with regard to library .if any

AR.PROF .(SANJAY W DESHMUKH)

Principal  
P. R. Patil College of Architecture,  
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**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

**Minutes of meetings of IQAC Cell**



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!! SHREE GAJANAN MAHARAJ PRASANNA !!



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Ref:

IQAC Cell

Date: 10/06/2020

### Minutes of Meeting Summary (MoM No 05)

Meeting attended by:	Ar. Prof.Sanjay Deshmukh, Principal, Mr. Kishor Deshmukh, Management Representative, Mr. Girish A. Kulalkar, Office Superindentant, Mr. Ramdeo Joshi, Accountant, Asst. Prof. Shital Deshmukh, IQAC Coordinator, Asst. Prof. Trupti Bhamkar, IQAC, Co-coordinator, Asst. Prof. Amit Ghadge, Academic Head, Mr. Ravindra Joshi , Clerk. Ms. Mamata Dhamale, allumini coordinator.
Date:	10/6/2020
Time:	12.00 Noon
<b>Agenda Topic #1: To confirm the minutes of last meeting</b>	
Notes & Action Items: • The minutes of last meeting held on dated 09/01/2020 were confirmed in this meeting.	
<b>Agenda Topic #2:Effective use of ICT Tools and ERP Module Training for faculties</b>	
Notes & Action Items: H'ble Chairman suggested to effectively use the ICT Tools for smooth conduction of online classes. ERP Module Training Webinar was organized for the faculties and each of its individual modules were taught in detail.	
<b>Agenda Topic #3:Syllabus Completion Reports and arranging of online classes</b>	
Notes & Action Items: Prof. Sarang Hole, Academic Head, demanded for the syllabus completion report. H'ble Chairman suggested for arranging for conduction of online classes, in the current situation of Pandemic, as the students should not suffer at any cost.	
<b>Agenda Topic #4: Planning of Online Thesis Reviews and its successful completion</b>	
Notes & Action Items: H'ble Chairman requested all the Thesis guides and the members of the Jury Panel to take the regular juries as per schedule on various digital platforms.	
<b>Agenda Topic #5: Arrangement of Webinars from Eminent Personalities from the Profession</b>	
Notes & Action Items: H'ble Chairman asked to plan for Webinars of Eminent Personalities from the Profession to guide the students and faculties.	
<b>Agenda Topic #6: Any other item with the permission of Chair</b>	
No other point discussed in the meeting. The meeting was ended with the reconfirmation of all above notes & Action items. At the end Coordinator, IQAC proposed a vote of thanks to the chair and the participants.	

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## Agenda Topic #4: Preparation Of NAAC SSR and related Documents

### Notes & Action Items:

- Under IQAC, three days workshop is proposed on the awareness of NAAC by Dr. Prof. Sanjay Kherde. He demonstrated and discussed the NAAC SSR contents and also enlisted the requirement of documents.
- Various Criterion Coordinator were thought upon and proposed by the Chairman, IQAC to Dr. Prof. Kherde sir.

## Agenda Topic #5: Any other item with the permission of Chair

### Notes & Action Items:

- No other point discussed in the meeting. The meeting was ended with the reconfirmation of all above notes & Action items. At the end Coordinator, IQAC proposed a vote of thanks to the chair and the participants.

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Internal Quality Assurance Cell (IQAC)			
Sr.No	Name	Designation	Sign
1	Ar. Prof.Sanjay Deshmukh	Chairman	
2	Mr. Kishor Deshmukh	Management Representative	
3	Mr. Girish A. Kulalkar,	Office Superidendant	
4	Mr. Ramdeo Joshi	Accountant	
5	Asst. Prof. Shital Deshmukh	IQAC Coordinator	
6	Asst. Prof. Trupti Bhamkar	IQAC, Co-coordinator	
7	Asst. Prof. Amit Ghadge	Academic Head	
8	Mr. Ravindra Joshi	Clerk	
9	Ms. Mamata Dhamale	Alumni coordinator	 10/06/2020

Dated: 10-06-2020

(Prof. Shital Deshmukh),  
Coordinator, IQAC

Copy to:

All Members (External & Internal) of IQAC PRPCOA for information and necessary action please.

Principal  
P. R. Patil College of Architecture  
Kathora, Amravati.



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!! SHREE GAJANAN MAHARAJ PRASANNA !!



## P. R. PATIL COLLEGE OF ARCHITECTURE

Pote Estate, Kathora Road, Amravati (M. S.)

Ph. No. 0721 – 2970435 Fax No. 0721- 2530341

E-mail : [prparchitech@gmail.com](mailto:prparchitech@gmail.com),

Ref:


Date: 9/01/2020

### IQAC Cell

### Minutes of Meeting Summary (MoM No 04)


Meeting attended by:	Ar. Prof.Sanjay Deshmukh, Principal, Mr. Kishor Deshmukh, Management Representative, Mr. Girish A. Kulalkar, Office Superintendant, Mr. Ramdeo Joshi, Accountant, Asst. Prof. Shital Deshmukh, IQAC Coordinator, Asst. Prof. Trupti Bhamkar, IQAC, Co-coordinator, Asst. Prof. Amit Ghadge, Academic Head, Mr. Ravindra Joshi , Clerk. Ms. Mamata Dhamale, Alumini coordinator.
Date:	9/ 01/2020
Time:	12.00 Noon
<b>Agenda Topic #1: To confirm the minutes of last meeting</b>	
Notes & Action Items: <ul style="list-style-type: none"><li>The minutes of last meeting held on dated 16/07/2019 were confirmed in this meeting.</li></ul>	
<b>Agenda Topic #2: Review of enhancement of infrastructure and development of learning resources</b>	
Notes & Action Items: <ul style="list-style-type: none"><li>With increase in student intake, H'ble Principal suggested to review present infrastructure in the campus. Details plan were invited from all faculty members.</li><li>H'ble Chairman asked all faculty members to develop additional learning resources like NPTEL courses, online courses, New Journals in the Library and Reference Books etc.</li></ul>	
<b>Agenda Topic #3: Review of NAAC-SSR documentation</b>	
Notes & Action Items: <ul style="list-style-type: none"><li>Prof Amit Ghadge, then NAAC coordinator presented NAAC-SSR documentation status as per supplied format.</li></ul>	
<b>Agenda Topic #4: Academic monitoring of the department</b>	
Notes & Action Items: <ul style="list-style-type: none"><li>H'ble Chairman proposed Academic monitoring in terms of Result Analysis, Student Feedback etc in the Institute. Coordinator was asked to prepare detailed action plan.</li></ul>	
<b>Agenda Topic #5: Any other item with the permission of Chair</b>	
Notes & Action Items: <ul style="list-style-type: none"><li>No other point discussed in the meeting. The meeting was ended with the reconfirmation of all above notes &amp; Action items. At the end Coordinator, IQAC proposed a vote of thanks to the chair and the participants.</li></ul>	

Dated: 9 - 01 -2020

  
(Prof. Shital Deshmukh),  
Coordinator, IQAC

Copy to:

All Members (External & Internal) of IQAC PRPCOA for information and necessary action please.

  
Principal  
P. R. Patil College of Architecture  
Kathora, Amravati.



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Internal Quality Assurance Cell (IQAC)			
Sr.No	Name	Designation	Sign
1	Ar. Prof.Sanjay Deshmukh	Chairman	
2	Mr. Kishor Deshmukh	Management Representative	
3	Mr. Girish A. Kulalkar,	Office Superidendant	
4	Mr. Ramdeo Joshi	Accountant	
5	Asst. Prof. Shital Deshmukh	IQAC Coordinator	
6	Asst. Prof. Trupti Bhamkar	IQAC, Co-coordinator	
7	Asst. Prof. Amit Ghadge	Academic Head	
8	Mr. Ravindra Joshi	Clerk	
9	Ms. Mamata Dhamale	Alumni coordinator	

Dated: 09 -01-2020

(Prof.Shital Deshmukh),  
Coordinator, IQAC

Copy to:

All Members (External & Internal) of IQAC PRPCOA for information and necessary action please.

Principal  
P.R. Patil College of Architecture  
Kathora, Amravati.



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Ph. No. 0721 – 2970435 Fax No. 0721- 2530341

E-mail : [prparchitech@gmail.com](mailto:prparchitech@gmail.com),

Ref:

Date: 16/07/2019

### IQAC Cell

### Minutes of Meeting Summary (MoM No 03)

Meeting attended by:	Ar. Prof.Sanjay Deshmukh, Principal, Mr. Kishor Deshmukh, Management Representative, Mr. Girish A. Kulalkar, Office Superindendant, Mr. Ramdeo Joshi, Accountant, Asst. Prof. Shital Deshmukh, IQAC Coordinator, Asst. Prof. Trupti Bhamkar, IQAC, Co-coordinator, Asst. Prof. Amit Ghadge, Academic Head, Mr. Ravindra Joshi , Clerk. Ms. Mamata Dhamale, Allumini coordinator.
Date:	16/07/2019
Time:	12.00 Noon
Agenda Topic #1: <b>To confirm the minutes of last meeting</b>	
Notes & Action Items: <ul style="list-style-type: none"><li>The minutes of last meeting was held on dated 18/09/2018 were confirmed in this meeting.</li></ul>	
Agenda Topic #2: Proposal for next Study Tour Sites selection and its Documentation	
Notes & Action Items: <ul style="list-style-type: none"><li>The minutes of last meeting held on dated 21/01/2019 were confirmed in this meeting.</li><li>The Annual Tour was discussed and the probable site were thought upon.</li><li>H'ble Chairman asked Prof. Sachin Hazare, Faculty coordinator and Student coordinator for tours and events to plan for the proposed tour and select sites for documentation.</li></ul>	
Agenda Topic #3: Review of student coming back from Professional Practice and Selection of Thesis topics.	
Notes & Action Items: <ul style="list-style-type: none"><li>Prof. Sarang Hole and reviewed all the folios of the 9th semester students coming back from the Practical Training of 6 months duration and conveyed them about the additional data to be generated.</li><li>Same data was transferred to the Principal Sir, and a proposed jury date was decided.</li></ul>	
Agenda Topic #4: Review of NAAC documentation	
Notes & Action Items: <ul style="list-style-type: none"><li>Prof.Amit Ghadge, Coordinator, NAAC presented the status of NAAC related documentation. H'ble Chairman and committee members discussed and reviewed NAAC documentation and further action plan to implement.</li></ul>	

Principal  
P.R. Patil College of Architecture  
Kathora, Amravati.



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Agenda Topic #5: Planning of Saturday Activities for the Even Semester for all the years.

Notes & Action Items:

- H'ble Chairman proposed to plan all the Saturday Activities for all the years and asked Prof. Sachin hazare and Prof. Bhupendra Jaiswal to ensure and motivate students for active participation.

Agenda Topic #6: Any other item with the permission of Chair

Notes & Action Items:

- The Principal proposed to review campus discipline and dress code to students and staff.
- The meeting was ended with the reconfirmation of all above notes & Action items. At the end Coordinator, IQAC proposed a vote of thanks to the chair and the participants.

Any other item with the permission of Chair

Notes & Action Items:

- No other point discussed in the meeting. The meeting was ended with the reconfirmation of all above notes & Action items. At the end Coordinator, IQAC proposed a vote of thanks to the chair and the participants.

Principal  
P.R. Patil College of Architecture  
Kathora, Amravati.



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Internal Quality Assurance Cell (IQAC)			
Sr.No	Name	Designation	Sign
1	Ar. Prof.Sanjay Deshmukh	Chairman	
2	Mr. Kishor Deshmukh	Management Representative	
3	Mr. Girish A. Kulalkar,	Office Superidendant	
4	Mr. Ramdeo Joshi	Accountant	
5	Asst. Prof. Shital Deshmukh	IQAC Coordinator	
6	Asst. Prof. Trupti Bhamkar	IQAC, Co-coordinator	
7	Asst. Prof. Amit Ghadge	Academic Head	
8	Mr. Ravindra Joshi	Clerk	
9	Ms. Mamata Dhamale	Alumni coordinator	

Dated: 16-07-2019

(Prof.Shital Deshmukh),  
Coordinator, IQAC

Copy to:

All Members (External & Internal) of IQAC PRPCOA for information and necessary action please.

Principal  
P.R. Patil College of Architecture  
Kathora, Amravati.



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E-mail : [prparchitech@gmail.com](mailto:prparchitech@gmail.com),

Ref:

Date: 21/01

### IQAC Cell

#### Minutes of Meeting Summary (MoM No 02)

<b>Meeting attended by:</b>	Ar. Prof.Sanjay Deshmukh, Principal, Mr. Kishor Deshmukh, Management Representative, Mr. Girish A. Kulalkar, Office Superidendant, Mr. Ramdeo Joshi, Accountant, Asst. Prof. Shital Deshmukh, IQAC Coordinator, Asst. Prof. Trupti Bhamkar, IQAC, Co-coordinator, Asst. Prof. 'Amit Ghadge, Academic Head, Mr. Ravindra Joshi , Clerk. Mr. Abhishek Jain, Student coordinator.
<b>Date:</b>	21/01/2019
<b>Time:</b>	12.00 Noon
<b>Agenda Topic #1: To confirm the minutes of last meeting</b>	
Notes & Action Items: <ul style="list-style-type: none"> <li>The minutes of last meeting was held on dated 18/09/2018 were confirmed in this meeting.</li> </ul>	
<b>Agenda Topic #2:The Role of IQAC &amp; NAAC</b>	
Notes & Action Items: The Chairman, IQAC gave a brief presentation on the guidelines, objectives, strategies and functioning of the IQAC and its role in an Institute. Chairman clarified that the Cell was formed as per the UGC regulation and as also prescribed by the NAAC. He also gave background of the formation of the Cell, its functioning and other aspects. He reiterated that major aim of the Cell is to channelize all efforts and measures of the institution towards promoting its holistic academic excellence along with equal importance to co-curricular activities in a healthy environment. He proposed that Prof. Shital Deshmukh is nominated as Coordinator of IQAC and requested her to carry on with the rest of the proceedings.	
<b>Agenda Topic #3: Review of NAAC requirements and Documentation</b>	
Notes & Action Items: <ul style="list-style-type: none"> <li>Review of NAAC requirements and status of document completion were reviewed by committee members. Members along with the faculty members discussed the requirements related to NAAC.</li> <li>The existing status of work was compiled and work to be done was estimated.</li> </ul>	
<b>Agenda Topic #4: Conduction of the IQAC meeting twice in an academic year</b>	
Notes & Action Items: <ul style="list-style-type: none"> <li>In order to streamline the quality policy in the Institution as a continuous process, it is unanimously decided to conduct IQAC meeting at least twice in a year.</li> <li>To conduct Academic Inspection, and see that the Program Outcomes and Course Outcomes are successfully achieved.</li> </ul>	

Principal  
P.R. Patil College of Architecture  
Kathora, Amravati.



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## Agenda Topic #5: Monitoring and review of Teaching Learning Process

Notes & Action Items:

- The course file for all subject were reviewed. The committee members suggested to integrate modern methods of teaching and learning to improve the quality of academics. e.g. use of digital board, videos, Animations, PPTs.

## Agenda Topic #6: Review of Student Feedback and Action plan

Notes & Action Items:

- The student's feedback about the subjects, faculties and Institute were reviewed and discussed by committee members. Faculty Feedback less than 60% were identified. Chairman asked AMC members to devise action plan to improve subject feedback. The Institute level feedback was communicated to Management.

## Agenda Topic #7: Review on Techelons-2019

Notes & Action Items:

- Discussion was held to plan Annual technical event "Techelons-2019" for all students in the campus and unanimously it was decided that due to farmer's suicide this year techelons will not be conducted.

## Agenda Topic #8: Any other item with the permission of Chair

Notes & Action Items:

- No other point discussed in the meeting. The meeting was ended with the reconfirmation of all above notes & Action items. At the end Coordinator, IQAC proposed a vote of thanks to the chair and the participants.

Principal  
P.R. Patil College of Architecture  
Kathora, Amravati.





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4	Mr. Ramdeo Joshi	Accountant	
5	Asst. Prof. Shital Deshmukh	IQAC Coordinator	
6	Asst. Prof. Trupti Bhamkar	IQAC, Co-coordinator	
7	Asst. Prof. Amit Ghadge	Academic Head	
8	Mr. Ravindra Joshi	Clerk	
9	Mr. Abhishek Jain	Student coordinator	

Dated: 21-01-2019

(Prof.Shital Deshmukh),  
Coordinator, IQAC

Copy to:

All Members (External & Internal) of IQAC PRPCOA for information and necessary action please.

Principal  
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Kathora, Amravati.



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E-mail : [prparchitech@gmail.com](mailto:prparchitech@gmail.com),

Ref:

IQAC Cell

Date: 18/09/2018

### Minutes of Meeting Summary (MoM No 01)

Meeting attended by:	Ar. Prof.Sanjay Deshmukh, Principal, Mr. Kishor Deshmukh, Management Representative, Mr. Girish A. Kulalkar, Office Superindentant, Mr. Ramdeo Joshi, Accountant, Asst. Prof. Shital Deshmukh, IQAC Coordinator, Asst. Prof. Trupti Bhamkar, IQAC, Co-coordinator, Asst. Prof. Amit Ghadge, Academic Head, Mr. Ravindra Joshi , Clerk. Mr. Abhishek Jain, Student coordinator.
Date:	18/09/2018
Time:	12.00 Noon
<b>Agenda Topic #1: Introduction and welcome of Members of IQAC</b>	
Notes & Action Items: Prof. Ar. Sanjay Deshmukh, Principal Chairman IQAC, PRPCOA welcomed all the newly elected members of IQAC. Each member present for the meeting gave a self-introduction to other members and showed interest in working together as a team.	
<b>Agenda Topic #2: Formation of NAAC Steering Committee</b>	
Notes & Action Items: <ul style="list-style-type: none"><li>In order to fresh start NAAC work, IQAC Chairman; proposed Steering Committee to work and monitor NAAC related documentation.</li><li>For which Prof. Amit Ghadge was appointed as the NAAC Coordinator along with Prof. Apurva Gaur.</li></ul>	
<b>Agenda Topic #3: To decide Vision and Mission of IQAC</b>	
Notes & Action Items: <ul style="list-style-type: none"><li>The IQAC Vision and Mission statements was discussed in the meeting. H'ble Chairman proposed following Vision and Mission statements of IQAC.</li></ul> <p style="text-align: center;"><b>Vision of the IQAC</b></p> <p>“To nurture ideas &amp; skills in students through an insight of environment friendly and society oriented architecture with individual goodness of soul.”</p> <p style="text-align: center;"><b>Mission of the IQAC</b></p> <ul style="list-style-type: none"><li>Generate Architecture for society .</li><li>Resolve the issues of sustainability .</li><li>Meet the global standards of educations and social aspirations .</li><li>Attain statement making architecture respecting local practices and horizontal coordination among professionals.</li></ul> <ul style="list-style-type: none"><li>All members gave consensus and Vision and Mission of IQAC are finalized.</li></ul>	

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## Agenda Topic #4: Preparation Of NAAC SSR and related Documents

Notes & Action Items:

- Under IQAC, three days workshop is proposed on the awareness of NAAC by Dr. Prof. Sanjay Kherde. He demonstrated and discussed the NAAC SSR contents and also enlisted the requirement of documents.
- Various Criterion Coordinator were thought upon and proposed by the Chairman, IQAC to Dr. Prof. Kherde sir.

## Agenda Topic #5: Any other item with the permission of Chair

Notes & Action Items:

- No other point discussed in the meeting. The meeting was ended with the reconfirmation of all above notes & Action items. At the end Coordinator, IQAC proposed a vote of thanks to the chair and the participants.

Principal  
P. R. Patil College of Architecture  
Kathora, Amravati.



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Sr.No	Name	Designation	Sign
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7	Asst. Prof. Amit Ghadge	Academic Head	
8	Mr. Ravindra Joshi	Clerk	
9	Mr. Abhishek Jain	Student coordinator	

Dated: 18/9/2018

(Prof.Shital Deshmukh),  
Coordinator, IQAC

**Copy to:**

All Members (External & Internal) of IQAC PRPCOA for information and necessary action please.

Principal  
P. R. Patil College of Architecture  
Kathora, Amravati.



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**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

**Minutes of meetings of Library Committee**



# P. R. PATIL COLLEGE OF ARCHITECTURE

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## P. R. PATIL. COLLEGE OF ARCHITECTURE AMRAVATI

### NOTICE OF MEETING

Date: 09/01/2021


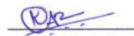




This is inform that a regular meeting of library committee will be held on 10/01/2021

In the library. The agenda of the meeting is as given below:

- 1) Library Policies
- 2) Fulfillment of Book Requirements
- 3) Renewal Process of Print and Online Journals has completed
- 4) Library Infrastructure
- 5) Manpower in Library

Thank you

  
Librarian

- 1) AR .Sanjay w Deshmukh (principal) 
- 2) AR. Prof. Snehal Vidhale \_\_\_\_\_
- 3) Prof. Kalyani A Rajgure 
- 4) AR. Pratiksha Langote 
- 5) Er. Sheetal S Deshmukh 
- 6) AR. Ankush Khandare 
- 7) Ms. Suraj Pande (Student representative) \_\_\_\_\_
- 8) Ms. Rinkal Hundani (Student represnetive) 



Principal  
P.R. Patil College of Architecture  
Kathora, Amravati.



# P. R. PATIL COLLEGE OF ARCHITECTURE


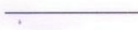
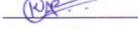
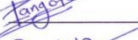
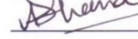


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Minutes of meeting held on 10 / 01 / 2021 in Library Hall

- \* Discussed library policy regarding library rules.  
Rules regarding issue/returns of books to the regular student ,staff and category Student are decided.
  - 0 Regular students of 4 books for student at time.
  - 0 For faculty members 5 books and for HOD 7 books at a time.
  - \* Renewal of print and online journals process has completed.
  - \* Fulfillment of requirement of books for academic year has discussed.
- Following Library Committee members were present.

- 1) AR .Sanjay w Deshmukh (principal) 
- 2) AR. Prof. Snehal Vidhale 
- 3) Prof.Kalyani A Rajgure 
- 4) AR. Pratiksha Langote 
- 5) Er. Sheetal S Deshmukh 
- 6) AR. Ankush Khandare 
- 7) Ms. Suraj Pande (Student representative) 
- 8) Ms. Rinkal Hundani (Student represnetive) 

  
Librarian

Copy to; Hon. Principal

  
Principal  
P. R. Patil College of Architecture  
Kathora, Amravati.



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## P. R. PATIL. COLLEGE OF ARCHITECTURE AMRAVATI

### NOTICE OF MEETING

Date: 17/07/2020

This is inform that a regular meeting of library committee will be held on 18/07/2020

In the library. The agenda of the meeting is as given below:

- 1) Library Policies
- 2) Fulfillment of Book Requirements
- 3) Renewal Process of Print and Online Journals has completed
- 4) Library Infrastructure
- 5) Manpower in Library

Thank you

  
Librarian

1) AR .Sanjay w Deshmukh (principal)



2) AR. Prof. Snehal Vidhale

\_\_\_\_\_

3) Prof. Kalyani A Rajgure



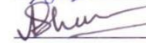
4) AR. Pratiksha Langote



5) Er. Sheetal S Deshmukh



6) AR. Ankush Khandare



7) Ms. Suraj Pande (Student representative)

\_\_\_\_\_

8) Ms. Rinkal Hundani (Student represnetive)





Principal  
P. R. Patil College of Architecture  
Kathora, Amravati.





# P. R. PATIL COLLEGE OF ARCHITECTURE

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E-mail : [prparchitech@gmail.com](mailto:prparchitech@gmail.com),

Minutes of meeting held on 18 / 07 / 2020 in Library Hall

- \* Discussed library policy regarding library rules.

Rules regarding issue/returns of books to the regular student ,staff and category Student are decided.

0 Regular students of 4 books for student at time.

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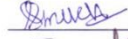
Following Library Committee members were present.

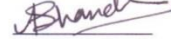
- 1) AR. Sanjay w Deshmukh (principal)
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- 3) Prof. Kalyani A Rajgure
- 4) AR. Pratiksha Langote
- 5) Er. Sheetal S Deshmukh
- 6) AR. Ankush Khandare
- 7) Ms. Suraj Pande (Student representative)
- 8) Ms. Rinkal Hundani (Student representative)













  
Librarian

Copy to; Hon. Principal



Principal  
P. R. Patil College of Architecture  
Kathora, Amravati.



# P. R. PATIL COLLEGE OF ARCHITECTURE

Pote Estate, Kathora Road, Amravati (M. S.)

Ph. No. 0721 – 2970435 Fax No. 0721- 2530341

E-mail : [prparchitech@gmail.com](mailto:prparchitech@gmail.com),

## P. R. PATIL. COLLEGE OF ARCHITECTURE AMRAVATI

### NOTICE OF MEETING

Date: 13/01/2020






This is inform that a regular meeting of library committee will be held on 14/01/2020

In the library. The agenda of the meeting is as given below:

- 1) Library Policies
- 2) Fulfillment of Book Requirements
- 3) Renewal Process of Print and Online Journals has completed
- 4) Library Infrastructure
- 5) Manpower in Library

Thank you

  
Librarian

- |   |   |
|---|---|
| 1) AR .Sanjay w Deshmukh (principal)            |  |
| 2) AR. Prof. Sarang P Holey                     |  |
| 3) Prof. Kalyani A Rajgure                      |  |
| 4) AR. Pratiksha Langote                        |  |
| 5) Er. Sheetal S Deshmukh                       |  |
| 6) AR. Ankush Khandare                          |  |
| 8) Ms. Anshul M Bajaj (Student representative)  | _____   |
| 9) Ms. Karamsing Chawala (Student represnetive) | _____   |



Principal  
P. R. Patil College of Architecture  
Kathora, Amravati.



# P. R. PATIL COLLEGE OF ARCHITECTURE


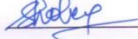


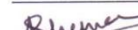
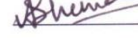
Pote Estate, Kathora Road, Amravati (M. S.)

Ph. No. 0721 – 2970435 Fax No. 0721- 2530341

E-mail : [prparchitech@gmail.com](mailto:prparchitech@gmail.com),


Minutes of meeting held on 14 / 01 / 2020 in Library Hall

- \* Discussed library policy regarding library rules.  
Rules regarding issue/returns of books to the regular student ,staff and category Student are decided.
  - 0 Regular students of 4 books for student at time.
  - 0 For faculty members 5 books and for HOD 7 books at a time.
  - \* Renewal of print and online journals process has completed.
  - \* Fulfillment of requirement of books for academic year has discussed.
- Following Library Committee members were present.

- 1) AR .Sanjay w Deshmukh (principal) 
- 2) AR. Prof. Sarang P Holey 
- 3) Prof.Kalyani A Rajgure 
- 4) AR. Pratiksha Langote 
- 5) Er. Sheetal S Deshmukh 
- 6) AR. Ankush Khandare 
- 8) Ms. Anshul M Bajaj (Student representative) \_\_\_\_\_
- 9) Ms. Karamsing Chawala (Student represnetive) \_\_\_\_\_

  
Librarian

Copy to; Hon. Principal

  
Principal  
P. R. Patil College of Architecture  
Kathora, Amravati.



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## P. R. PATIL. COLLEGE OF ARCHITECTURE AMRAVATI

### NOTICE OF MEETING

Date: 12/07/2019

This is inform that a regular meeting of library committee will be held on 13/07/2019

In the library. The agenda of the meeting is as given below:

- 1) Library Policies
  - 2) Fulfillment of Book Requirements
  - 3) Renewal Process of Print and Online Journals has completed
  - 4) Library Infrastructure
  - 5) Manpower in Library
  - 6) Procuring for E resources access thr. Abhyasika Scheme of SGBAU and depositing SGBAU share Rs.10,000 for its accreditation.
- Thank you Librarian

- 1) AR .Sanjay w Deshmukh (principal) Sanjay Deshmukh
- 2) AR. Prof. Sarang P Holey Sarang P Holey
- 3) Prof. Kalyani A Rajgure Kalyani A Rajgure
- 4) AR. Pratiksha Langote Pratiksha Langote
- 5) Er. Sheetal S Deshmukh Sheetal S Deshmukh
- 6) AR. Ankush Khandare Ankush Khandare
- 8) Ms. Anshul M Bajaj (Student representative) \_\_\_\_\_
- 9) Ms. Karamsing Chawala (Student represnetive) \_\_\_\_\_

Sanjay Deshmukh

Principal  
P. R. Patil College of Architecture  
Kathora, Amravati.



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Pote Estate, Kathora Road, Amravati (M. S.)

Ph. No. 0721 – 2970435 Fax No. 0721- 2530341

E-mail : [prparchitech@gmail.com](mailto:prparchitech@gmail.com),

Minutes of meeting held on 13 / 07 / 2019 in Library Hall

\* Discussed library policy regarding library rules.

Rules regarding issue/returns of books to the regular student ,staff and category Student are decided.





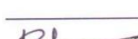

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- 8) Ms. Anshul M Bajaj (Student representative) \_\_\_\_\_
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Librarian

Copy to; Hon. Principal